

DIVISION OF NATURAL SCIENCES AND MATHEMATICS MEETING MINUTES WESTERN OREGON UNIVERSITY

The meeting was called to order by Division Chair Dr. Steve Taylor at 1:35 pm, Sept. 21, 2011, NS 122

In attendance: Steve Taylor, Karen Bledsoe, Sarah Boomer, Bryan Dutton, Elizabeth Martin, Kristin Latham, Amy Harwell, Mike LeMaster, Michael Baltzley, Erin Baumgartner, Karen Haberman, Ava Howard, Jeff Templeton, Piper Muller-Warrant, Spence Russell, Matthew Ciancetta, Patty Flatt, Marzio Leban, Avery Cotton, Karen Brown, Rahim Kazerouni, Scott Burton, Laurie Burton, Arlene Courtney, Don Ellingson, Hamid Behmard, Matthew Nabity, Breeann Flesch, Grant Smith, Julie Grammer, Jeff Snyder, Niki Winslow.

I. WELCOME AND INTRODUCTIONS

New faculty and Staff: Biology – Michael Baltzley, Amy Harwell; Chemistry – Marzio Leban; Mathematics: Breeann Flesch, Matthew Nabity, Matthew Ciancetta.

II. APPROVAL OF AGENDA

III. APPROVAL OF JUNE 2011 MINUTES

IV. ANNOUNCEMENTS / REMINDERS

- a. NSM Division Welcome Back Potluck, Airlie Winery, Fri. Sept. 30, 2011; 5-8 PM.
- b. NSM Division Chair Signatures: NS104 “Analog” Signature Box + E-signature available.
- c. Admissions Status Report – WOU enrollment + 4.6% admitted students for Fall 2011.
- d. Course Syllabi Archive – electronic documents to Niki for Fall Term.
- e. Annual Reporting Process: Faculty Annual Reports Due to Dept.+Division Chairs June 30, 2012; Dept. Reports Due to Division Chair July 20, 2012; Division Report Due to Dean August 10, 2012. Non-Tenure Track faculty do Annual reports as well. Please submit to Steve, with cc to dept. head.
- f. WOU Office of Admissions 2011-2012 Recruitment Dates (see attached): Fall Preview Day I Oct 15, Fall Preview Day II Nov. 12, Winter Preview Day I Jan. 21, Winter Preview Day II Feb. 11, Spring Preview Day April 28, SOAR: June 22, July 13-14, July 28.
- g. Fall Field Trips – 1 12-passenger van for month of October; Spring 2 vans for April-May.
- h. 2011-2012 NSM Meeting Schedule (see attached): Fall Meetings NS122 3:30 PM
- i. Chain of Communication: Faculty/Staff - Dept. Chair - Div. Chair -Dean – Provost -President
- j. Niki Report – Winter Schedule Corrections + 2012-13 Schedules; 2011-12 calendar of events; NSM902 and NSM922 Procurement Cards on hiatus until April 2012.

V. INFRASTRUCTURE DEVELOPMENT AND PLANNING

- a. NS201 Remodel / Technology Upgrade completed. There has been discussion of having an electronic “clicker” rental for students. Mark Lane of the Bookstore would manage rental process. There is also discussion of rental of TI calculators at \$25-\$30 per term from the bookstore.
- b. NS114 Smart-lab installation in Oct. queue with Telecomm and Physical Plant; equipment purchased via Division funds, AIC, Student Tech Fee. Chem. Faculty facilitator needed.
- c. Computer lab / classroom upgrades to Windows 7; new color printers; division lap tops
- d. NSM Division Equipment Purchase and Remodeling Plans due on Nov. 1, 2011 to Taylor
- e. AIC: low-probability of opportunity funding requests in 2011-12.
- f. New Science Annex Project approved; high campus priority for this biennium. Action list: architect bid/selection, fund raising, new building design, old building planning. They can't sell bonds until 2013. OUS has an internal bank account from which it can front funds.

Tommy Love is the new Foundation Director who will be fund-raising.

VI. OLD BUSINESS

- a. Finalize 2011-2012 Committee Assignments (see attached)
- b. NWCCU Accreditation Process – “campus conversation” continues on. Bryan indicated there would be a meeting Friday where the committee can recommend changes. Wanda wants feedback (see the Provost’s webpage).

VII. NEW BUSINESS

VIII. REPORTS

- a. NSM Budget Report (Dept. Budgets / Division S&S Pending Finalization)
 - Telecomm charges for network/phone connections no centralized
 - Telecomm charge-back method discontinued, NSM902 S&S Reduced Accordingly
- b. Faculty Senate
- c. Faculty Development Committee: deadline for first round of travel is most likely November 18th (the Friday closest to 11/16/11).
- d. Academic Infrastructure Committee
- e. AFT/WOU Faculty Union – Scott Burton reporting. The new contract appears to be pretty well put together. You can view at the Provost’s site. It appears with Faculty Dev. that two events (travel) will be funded. Winter term is for major funding.
- f. Curriculum Committee
- g. Academic Requirements Committee
- h. PRC/Tenure and Promotion (Files Due in Nov.)
- i. Building Committee (Div. + Dept. Chairs)
- j. PURE/Academic Showcase: 5/31/12. The committee needs coordinators.

IX. FINAL COMMENTS AND ADJOURNMENT

The meeting was adjourned at 3:10 pm.

MEETING AGENDA
DIVISION OF NATURAL SCIENCES AND MATHEMATICS
WESTERN OREGON UNIVERSITY

September 21, 2011; NS122 1:30 PM

I. WELCOME AND INTRODUCTIONS

- a. New faculty and Staff

II. APPROVAL OF AGENDA

III. APPROVAL OF JUNE 2011 MINUTES *p. 2-3*

IV. ANNOUNCEMENTS / REMINDERS

- a. NSM Division Welcome Back Potluck, Airlie Winery, Fri. Sept. 30, 2011; 5-8 PM. *p. 4-5*
- b. NSM Division Chair Signatures: NS104 "Analog" Signature Box + E-signature available.
- c. Admissions Status Report – WOU enrollment + 4.6% admitted students for Fall 2011. *p. 6*
- d. Course Syllabi Archive – electronic documents to Niki for Fall Term.
- e. Annual Reporting Process: Faculty Annual Reports Due to Dept.+Division Chairs June 30, 2012; Dept. Reports Due to Division Chair July 20, 2012; Division Report Due to Dean August 10, 2012
- f. WOU Office of Admissions 2011-2012 Recruitment Dates (see attached): Fall Preview Day I Oct 15, Fall Preview Day II Nov. 12, Winter Preview Day I Jan. 21, Winter Preview Day II Feb. 11, Spring Preview Day April 28, SOAR: June 22, July 13-14, July 28. *p. 7*
- g. Fall Field Trips – 1 12-passenger van for month of October; Spring 2 vans for April-May.
- h. 2011-2012 NSM Meeting Schedule (see attached): Fall Meetings NS122 3:30 PM *p. 8*
- i. Chain of Communication: Faculty/Staff - Dept. Chair - Div. Chair -Dean – Provost -President
- j. Niki Report – Winter Schedule Corrections + 2012-13 Schedules; 2011-12 calendar of events; NSM902 and NSM922 Procurement Cards on hiatus until April 2012.

V. INFRASTRUCTURE DEVELOPMENT AND PLANNING

- a. NS201 Remodel / Technology Upgrade; ~95% complete
- b. NS114 Smart-lab installation in Oct. queue with Telecomm and Physical Plant; equipment purchased via Division funds, AIC, Student Tech Fee. Chem. Faculty facilitator needed.
- c. Computer lab / classroom upgrades to Windows 7; new color printers; division lap tops
- d. NSM Division Equipment Purchase and Remodeling Plans due on Nov. 1, 2011 to Taylor
- e. AIC: low-probability of opportunity funding requests in 2011-12.
- f. New Science Annex Project approved; high campus priority for this biennium. Action list: architect bid/selection, fund raising, new building design, old building planning.

VI. OLD BUSINESS

- a. Finalize 2011-2012 Committee Assignments (see attached) *p. 9*
- b. NWCCU Accreditation Process – "campus conversation" continues on.

VII. NEW BUSINESS

VIII. REPORTS

- a. NSM Budget Report (Dept. Budgets / Division S&S Pending Finalization) *p. 10*
 - Telecomm charges for network/phone connections no centralized
 - Telecomm charge-back method discontinued, NSM902 S&S Reduced Accordingly
- b. Faculty Senate
- c. Faculty Development Committee
- d. Academic Infrastructure Committee
- e. AFT/WOU Faculty Union
- f. Curriculum Committee
- g. Academic Requirements Committee
- h. LACC Review Committee
- i. PRC / Tenure and Promotion (Files Due in Nov.)
- j. Building Committee (Div. + Dept. Chairs)
- k. PURE/Academic Showcase

IX. FINAL COMMENTS AND ADJOURNMENT

DIVISION OF NATURAL SCIENCES AND MATHEMATICS MEETING MINUTES

June 7, 2011 NS 122

The meeting was called to order by Division Chair Steve Taylor at 3:39 pm.

I. ROLL CALL / APPROVAL OF AGENDA

In attendance: Sarah Boomer, Kristin Latham, Karen Haberman, Bryan Dutton, Erin Baumgartner, Mike LeMaster, Mike Ward, Laurie Burton, Cheryl Beaver, Rahim Kazerouni, Arlene Courtney, Don Ellingson, Steve Taylor, Niki Winslow.
The agenda was approved.

- II. **APPROVAL OF MAY MINUTES:** The minutes were approved with one correction, noted that Dutton was in attendance at the May division meeting.

III. ANNOUNCEMENTS

- a. Annual Reporting Process: Faculty Annual Reports, all TT and NTT faculty (Due: June 15, 2011; cc to both dept. chair and division chair; Department Reports Due Last Week of July). NOTE: new Memorandum of Understanding on faculty report due dates. CBA indicates reports are due June 30 – before you leave town. Please be sure to submit if you want activities in Division report. This information is important for adjunct records. The CBA indicates adjuncts are supposed to submit annual reports. Klay is out of town the 6th and 7th; Laurie will be acting mathematics chair through December 31, 2011. Klay will complete the departmental report.
- b. Reminder: Dean Email – call for individual faculty and departmental assessment reports, to be included in annual report process.
- c. Reminder: 2010-2011 annual classroom observations of non-tenure track, adjunct faculty – send completed reports to Steve.
- d. Admissions recruiting events: SOAR: Fri., June 24, 2011, Fri., July 8, 2011, Sat. July 9, 2011, Sat., July 23, 2011.
- e. April Admissions Data Compared to Last Year: UG applications +8%, UG Admits +6%
- f. HWC 105 – new 100-seat lecture room available for Science priority class scheduling; first preference
- g. 2011-2012 Mathematics Dept. Chair Assignments: Kruczek Annual Dept. Report in July 2011, Kruczek 2011 Year-End Budget Duty, Burton SOAR 2011 Coordination; Chair Points of Contact – Kruczek through 6/15/11, C. Beaver 6/15/11, Burton 7/31/11, C. Beaver 1/1/12; Scheduling C. Beaver; Burton – Office Specialist Supervision.
- h. NSM Division Fall Welcome Back Potluck: Friday, Sept. 30, 2011; Field Trip Sat. October 1, 2011.
- i. Commencement, Saturday June 11, 2011 – faculty parade departs Pacific Room at 10:45 AM
- j. Niki/Office Coordinator announcements – Year-End Closing of Books

IV. OLD BUSINESS

- a. Student Technology / AIC Request: NS 114 smartroom treatment, \$3500 committed for projector

- b. NS Lab Annex Feasibility Study / Funding Shift Still Pending (\$9.7 Total Request; \$2.5M unsecured).
- c. Staff Search for Ryals OS2 replacement position. Sharyne has taken the position in the position of Administrative Program Assistant in Social Sciences.

V. NEW BUSINESS

- a. Fall 2011 Committee assignments – follow-up in September p. 4.

VI. REPORTS

- a. NSM Budget Update pg. 5:
 - WOU budgets in holding pattern until legislature finalizes; reductions anticipated
 - NOTE: Departments: Last Minute Opportunity Purchases – Wish Lists Needed for small-medium scale items
 - Starting 2011-2012 Adjunct Instructional Salaries will shift from centralized Liberal Arts Index to Division
 - b. Faculty Senate: Gavin Keulks re-elected president, Jason Waite Secretary. AIC has been restructured. Overload question has been postponed.
 - c. Faculty Development Committee
 - d. AFT/WOU faculty union. A formal committee will be formed to study lab hours. There will be bigger salary issues after the legislature meets.
 - e. Curriculum Committee (Division and Campus). The curriculum committee is working on online forms.
 - f. Academic Requirements Committee. People with ideas need to present them to the committee.
 - g. Academic Infrastructure Committee – there may be changes in granting policies to make more efficient.
 - h. Master Planning Committee – draft plan was updated
 - i. Faculty Searches / Changes – Biology – search for adjunct addition in 2011-2012, pending. We need math 70/95 adjunct space, chem. Adjunct space and biology adjunct space.
 - j. PRC – not meeting.
- Sarah reported there are 17 courses that will utilize the textbook rental policy; 250 students participated. David Macdonald would like to see the number at 40-60 for fall. Rental represents 38% of purchase cost.

Off campus summer research – liability reports if working without earning credit.

VII. FINAL COMMENTS AND ADJOURNMENT

Year-end thanks to Staff: Niki, Sharyne, Sharon, Julie, Piper: Year-end thanks to Dept. Chairs: Jeff, Sarah, Arlene, Klay.

WESTERN OREGON UNIVERSITY MEMORANDUM

To: Faculty-Staff-Family-Friends of the Division of Natural Sciences and Mathematics
From: Steve Taylor, Division Chair
Date: September 2, 2011
RE: FALL 2011 SOCIAL AND POTLUCK PICNIC - FRIDAY SEPT. 30

Friends and Colleagues:

As part of our "Welcome Back" festivities this year, we will convene a **social and potluck picnic on Friday September 30, 2011**. We have several new faculty and staff on board this year, and are rapidly advancing forward into the future of the Division of Natural Sciences and Mathematics at Western Oregon University. In the tradition of team building, and a warm welcome to our new colleagues, we will be sharing in a fun-filled evening of fine food, beverages, camaraderie, and merriment.

NSM Division Potluck Picnic: 5 PM to 8 PM

This year's social and potluck will be held at Airlie Winery, 16 miles southwest of Monmouth and 20 miles northwest of Corvallis. Airlie features 32 acres of grapes consisting of eight varietals: Pinot Noir, Pinot Gris, Chardonnay, Riesling, Müller Thurgau, Gewürztraminer, Maréchal Foch, and Muscat Ottonel make up sixty-five percent of the grapes used in making Airlie Wines. Their community philosophy believes "in a lifestyle that combines work with play, a dedication to our craft with commitment to share our good fortune with others. A dream lived is a wonderful thing!" All those in favor say "aye", so be it.

This facility is centrally located for a majority of faculty/staff and offers covered picnic pavilion, lights, electrical outlets, farm pond, and wine tasting room. Gas and charcoal grills + camp stoves will be available for folks to heat up foods on site. This year's potluck theme will revisit a time-honored favorite: "**Foods of the Mediterranean Region**"; a culinary area that fits well with wine pairings of all sorts and flavors.

The Mediterranean is very diverse and includes cuisines from Greece, Turkey, Italy, France, Spain, North Africa, and the Middle East. The abundant late season vegetables, fresh artisan foods, and Airlie wines are highly compatible with this genre. Vegetarians and carnivores alike will all surely find something delicious to feast on. Bring a dish to share from the market or kitchen. The following is a list of ideas to get your creative potluck juices flowing:

General Ingredients: olives, olive oil, tomatoes, lemon, citrus, garlic, nuts, seeds, cheeses, other spices and taste sensations.

Breads: pita, crunchy artisan breads, challa bread, focaccia, flatbread, other baked treats.

Appetizers and Finger Foods: pita and cucumber dip, humus dip, roasted eggplant dip, baba ghanouj, Spanokopita, grape leaves, cabbage rolls, quail in vine leaves, feta cheese mixed with anything, cannellini bean and rosemary dip, fresh mozzarella on tomato with basil and drizzle of olive oil, asparagus frittata, insalata caprese, stuffed olives, tomato and basil crostini, antipasto plate, tapenade with crostini, fresh goat cheese on anything, stuffed mushrooms, falafel, other culinary delights.

Salads: chickpeas and citrus, cucumber and yogurt salad, baby zucchini salad, green beans with tomato and olive oil, Tunisian carrot salad, cucumber-feta-mint-dill salad, orange and date salad, tabbouleh, fattoush, pesto pasta salad, anything else you can dream up.

Soups and Stews: creamy red lentil soup, cannellini bean soup, lamb stew, minestrone with pesto, gazpacho, mushroom risotto, other imaginative food delights.

Main Courses: baked prawns with feta, stuffed peppers, rice-stuffed tomatoes, baked eggplant with tomato and mozzarella, braised chicken with saffron rice, stuffed zucchini, orecchiette with broccoli, chicken cacciatore, caponata with tuna, roast goat with rosemary-crust baby red potatoes, roast tomatoes, lentils in red wine sauce, vegetable couscous, anything else you can dream up.

NSM Memorandum – Page 2

Grilled Specialties: lemony chicken skewers, lamb kebabs, skewered swordfish, vegetarian shish kebabs, grilled lamb, scallops and shrimp with tomato glaze, grilled fish, prawn skewers, Moroccan tuna skewers, fish and cumin kebabs, other Mediterranean treats.

Sweet Treats: almond shortbread, stuffed almond pastries, fresh figs in honey syrup, baklava, strawberries with balsamic vinegar, Sicilian cannoli, biscotti, honey and pine nut tart, lavender ice cream, poached pears, baked spiced quince, anything else you can dream up.

Drinks: In addition to the fine Airlie Wines that will be available for tasting / purchase, BYOB other assorted drinks as needed to round out the picnic and potluck.

Logistical Considerations:

Driving directions from the Natural Science Building to Airlie Winery

- | | |
|---|--------|
| 1. Head north toward Church St W | 46 ft |
| 2. Turn left onto Church St W | 0.2 mi |
| 3. Take the 1st left onto Stadium Dr N | 0.2 mi |
| 4. Take the 2nd left onto W Main St | 0.7 mi |
| 5. Turn right onto OR-99W S/Pacific Ave S/State Route 99W S (signs for Corvallis) | 7.3 mi |
| 6. Turn right onto Airlie Rd/Suver Rd; Continue to follow Airlie Rd | 5.9 mi |
| 7. Turn left (south) onto Maxfield Creek Rd | 2.0 mi |

Drive past Storey Rd. on right; Airlie Winery is on left, drive up gravel driveway, picnic shelter and pond on left, tasting room at top of hill, look for the academics who know a lot about science and math.

Contact: Mary Olson, Owner, Airlie Winery 15305 Dunn Forest Road Monmouth, OR 97361 (503) 838-6013

PLEASE BRING FAMILY AND FRIENDS TO THE POTLUCK! The picnic grounds will be prepared and staffed by informal catering service brought to you by Taylor Family Productions. The picnic shelter will be ready after 4:30 PM, encourage all to arrive early and stay late.

While basic picnic supplies, paper plates, plastic utensils will be available; it's a good idea to CYA and bring your own serving utensils, plates, cups, etc., as needed. In true Oregon fashion, this is a rain or shine event. Be prepared for fall evening temperatures and more fun than a barrel of 100-level students.

RSVP: Since we will be engaging Airlie Winery staff, their facilities and wine tasting, it is critical that RSVPs are received by Monday September 26. Send potluck RSVPs to Steve Taylor, 503-838-8398, taylors@wou.edu. A sign-up sheet will also be available in the NS Mail Room. In your potluck RSVP, include number in party and dish(es) that you plan on bringing. Reminders will be sent out via email and posted in the Natural Science Building. Remember, PLEASE INVITE FAMILY AND FRIENDS TO THE POTLUCK! ALL ARE WELCOME! THE MORE THE MERRIER!

Here's to a happy and successful 2011-2012 academic year...

5

WESTERN OREGON UNIVERSITY

Fall Admission Summary for July Week 3, 2011 (Comparison to same week last year)

	2011	2010	Difference	% Change	5 year average
Undergraduate Students					
Applications					
Resident	2,564	2,381	183	7.69%	2,064
Nonresident	919	844	75	8.89%	703
International	68	119	-51	-42.86%	123
Total Undergrad. Applicants	3,551	3,344	207	6.19%	2,889
Admitted Students					
First time Freshmen	2,316	2,220	96	4.32%	
Transfer	656	604	52	8.61%	
Post Bac	22	38	-16	-42.11%	
Total Undergrad. Admits	2,994	2,862	132	4.61%	2,435
Total Denied	79	42	37	88.10%	
Cancel Rate	15.70%	18.93%			
Graduate Students*					
Graduate Applications					
Resident	91	79	12	15.19%	
Nonresident	23	18	5	27.78%	
International	13	9	4	44.44%	
Total Grad Applications	127	106	21	19.81%	
Graduate Admits					
Resident	64	57	7	12.28%	
Nonresident	16	12	4	33.33%	
International	7	9	-2	-22.22%	
Total Grad Admits	87	78	9	11.54%	

* Note: Graduate student applications are received and processed for each academic quarter. This data is provided for students seeking to enter fall term only.

Next Events: SOAR 4: 205 students reserved.

Housing: Fall 2011: 1329 (+20 or 1.5%)

2011-2012 Campus Recruitment and Orientation Programs (Revised 7/1/11)

Tuesday, October 11:	OUS/WOU Campus Plan	9am-Noon
Saturday, October 15:	Fall Preview Day I*	8am-1pm
Friday, November 4:	Making College Happen I	8:30am-1:30pm
Saturday, November 12:	Fall Preview Day II*	8am-1pm
Saturday, January 21:	Winter Preview Day I*	9am-2:30pm
Friday, January 27:	Making College Happen II	8:30am-1:30pm
Saturday, February 11:	Winter Preview Day II*	9am-2:30pm
Friday, March 2 or Friday, March 9	Cesar E. Chavez Leadership Conference**	7am-5pm
Wednesday, March 7:	Criminal Justice Careers Day	10am-1pm
Thursday, March 29:	Spring Break Visit	9am-1pm
Saturday, April 28:	Spring Preview Day*	9am-2:30pm
Wednesday, May 16:	Campus Admitted Student Reception	6pm-8pm
Saturday, May 12:	Transfer Student Orientation & Registration*	8am-2pm
Friday, June 22:	SOAR*	8am-4pm
Friday, July 13:	SOAR*	8am-4pm
Saturday, July 14:	SOAR*	8am-4pm
Saturday, July 28:	SOAR*	8am-4pm

*= Request for faculty participation.

** = Contact Anna Hernandez-Hunter to confirm date.

Program times are tentative and subject to change.

Western Oregon University
Division of Natural Sciences and Mathematics
2011-2012 Meeting Schedule

Building Abbreviations: NS = Natural Science Building MNB = Math-Nursing Building ("Winters Hall")

DAY	DATE	LOCATION	TIME
<hr/>			
Wednesday	September 21, 2011	NS122	1:30 AM – 3:00 PM
Tuesday	October 4, 2011	NS122	3:30 – 5:00 PM
Tuesday	November 1, 2011	NS122	3:30 – 5:00 PM
Tuesday	December 6, 2011	NS122	3:30 – 5:00 PM
Tuesday	January 4, 2012	NO MEETING	
Tuesday	February 7, 2012	NS TBD	3:30 – 5:00 PM
Tuesday	March 6, 2012	NS TBD	3:30 – 5:00 PM
Tuesday	April 3, 2012	NS TBD	3:30 – 5:00 PM
Tuesday	May 1, 2012	NS TBD	3:30 – 5:00 PM
Tuesday	June 5, 2012	NS TBD	3:30 – 5:00 PM

Note: MNB is not available this academic year. NSB TBD room locations to be determined.

Division of Natural Sciences and Mathematics
2011-2012 Committee Assignments (Draft 1 Sept. 21, 2011)

NSM Division Chair: Steve Taylor

NSM Budget and Operations Committee [Department Chairs]

Boomer (Bio) Courtney (Chem) Templeton (EPS) C. Beaver (Burton Fall) (Math)

NSM Curriculum Committee

_____ (Bio) _____ (Chem) _____ (EPS) Burton (Math)

NSM Professional Concerns Committee:

Latham (Bio) Poston (Chem) Myers (EPS) Ward (Math)

NSM Personnel Review Committee

Taylor (Div. Chair) Boomer (Bio) Courtney (Chem) Templeton (EPS) _____ (Math)

NSM Service Committee

_____ (Bio) Kazerouni (Chem) Schoenfeld (EPS) C. Beaver (Math)

NSM Technology Committee

Dutton (Bio) Flatt (Chem) Taylor (EPS) Behmard (Math)

University Committees (*start of current term in parentheses*)

Academic Infrastructure Committee:

Courtney (F10)

Academic Requirements Committee:

_____ *Note: Ward on leave/sabbatical*

Faculty Development Committee:

Flatt (W10) Hamid Behmard (Chair) (F07)

Faculty Senators:

Latham (F11), LeMaster (F10), C. Beaver (Dutton F10)

(*Note: Dutton substitute for C. Beaver, F11 term*)

Faculty Senate Curriculum Committee:

Laurie Burton (F10)

Honors Committee:

Jeff Myers (F08)

Institutional Review Board:

_____ (*Note: Phil Wade has expressed interest*)

International Ed Committee:

Parking Committee:

Student Conduct Committee:

Patty Flatt (F09)

Student Grievance Committee:

Rahim Kazerouni (F08)

Writing Intensive Committee (fac senate):

Kristin Latham (F09)

Who's Who, Dewey/Smith:

Ava Howard (F10)

University PRC

Mike LeMaster (F10)

Master Planning Committee

Taylor (W11)

NSM Ad Hoc Working Groups

NSM Building Committee [Department Chairs]

Taylor (Div. Chair) Boomer (Bio) Courtney (Chem) Templeton (EPS) Burton (F11) (Math)

LAS Graduate Advisory Committee: _____

Ad Hoc SIR Committee: Mike Ward; Erin Baumgartner

Budgeted amount for Supplies and Services NSM902 (July 1, 2011)**\$30,202**

Expense

\$30,202**ESTIMATED GENERAL OFFICE OPERATING EXPENSES****\$25,202**

Telecom (Phones and Networking)	\$500
Copiers	\$10,000
Office Supplies & Book Store	\$4,000
Postage	\$500
Duplicating Services	\$300
Faculty travel	\$4,000
Physical Plant - work orders	\$2,500
Telecommunication wiring	\$1,000
Miscellaneous	\$2,402

TOTAL ESTIMATED GENERAL EXPENSES**\$25,202****MATHEMATICS**

NSM902 Starting

\$5,000

Money already spent NSM902

\$660

NSM941 Lab Fees

\$2,000

SEP/DEP MTH70-95 - Course-Related Toner-Copier-Supplies

NSM941 Lab fees expended

\$0

Balance

Total balance

\$6,340**SCIENCE DEPARTMENT BUDGETS NSM922 STARTING July 1, 2011****\$175,000****BIOLOGY**

NSM922 Starting

\$59,878

\$59,878

Summer lab fees rolled over into 2011-12

\$4,100

Money already spent

\$12,141

Balance

\$51,836**EARTH & PHYSICAL SCIENCE**

NSM922 Starting

\$48,737

\$48,737

Summer lab fees rolled over into 2011-12

\$1,850

Money already spent

\$863

Balance

\$49,725**CHEMISTRY**

NSM922 Starting

\$30,635

\$30,635

Summer lab fees rolled over into 2011-12

\$950

Money already spent

\$2,568

Glass breakage

\$177 Summer 20

Balance

\$29,194**NATURAL SCIENCE STUDENT INFRASTRUCTURE AND OVERHEAD****STUDENT LAB NETWORK**

NSM922 Starting

\$5,500

\$5,500

Money already spent

\$0

Balance

\$5,500**STUDENT PAPER**

NSM922 Starting

\$5,000

\$5,000

Money already spent

\$0

Balance

\$5,000**FIELD TRIP**

NSM922 Starting

\$6,000

\$6,000

Money already spent

\$870

Balance

\$5,130**EQUIPMENT REPAIR**

NSM922 Starting

\$2,500

\$2,500

Money already spent

\$1,078

Balance

\$1,422

Millipore DI Water Still

NSM922 Starting

\$2,500

\$2,500

Willamette Water (Softener)

NSM922 Starting

\$0

\$0

NW Natural Gas

NSM922 Starting

\$250

\$250

\$2,750**Contingency 8% of Total NSM922 Budget****\$14,000**

\$14,000

TOTAL**\$175,000**