

## Biology Department Retreat – September 13-14, 2010, Hamersly Library 210

*Hopeful Schedule With Some Discussion Starter Questions*

September 8, 2010

To: Erin Baumgartner, Bryan Dutton, Karen Haberman, Ava Howard, Kristin Latham, Mike LeMaster

From: Sarah Boomer

### Monday, Sept. 13, 2010 – Theme: Non-Majors and Majors Core Concepts

8:00-8:15: Welcome and Introduction	
8:15-11:15 – Non-Majors Introductory Series	Personal Notes
~20 min – <b>Erin:</b> Overview of 100-Series Report	
<u>Some Discussion Starter Questions</u> <ul style="list-style-type: none"><li>• How can we improve attitudes non-majors feel about science after taking 100-series biology?</li><li>• What additional levels of coordination are appropriate?</li><li>• Can we better address workload issues, particularly lab?</li><li>• What infrastructure improvements should be made for 100-series: equipment, space, computer – AIC?</li></ul>	

11:15-12:30 – Other Non-Majors Issues	Personal Notes
~10 min – <b>Mike:</b> State of Pre-Nursing, Non-Majors AP ~5 min – <b>Sarah:</b> State of Non-Majors Microbiology ~10 min – <b>Group:</b> minors, numbers, advising, other courses	
<u>Discussion Starter Question</u> <ul style="list-style-type: none"><li>• Based on presentations above, what areas of growth need to be addressed and/or better managed?</li></ul>	

### Lunch 12:30 to 1:30

1:30-5:00 – Major Majors Core Overview	Personal Notes
<i>For each, please provide/discuss: syllabus (copies for everyone), when/where offered, # students, growth trends over last 2-3 years, any assessment, potential impact of new 200 series changes, challenges, current budget vs. “needed” budget, and future goals</i>	
~10 min – <b>Kristin:</b> State of Genetics ~10 min – <b>Kristin:</b> State of Cell Biology ~10 min – <b>Bryan:</b> State of Evolution ~10 min – <b>Karen:</b> State of Ecology (W) ~5 min – <b>Ava:</b> State of Plant Ecology (W) ~10 min – <b>Sarah:</b> State of Microbiology (W) ~15 min – <b>Karen/Sarah/Ava:</b> State of Writing Intensive ~20 min – <b>Bryan, Mike, Karen:</b> State of Organism Option	
<u>Some Discussion Starter Questions</u> <ul style="list-style-type: none"><li>• Based on presentations above, what areas of growth need to be addressed and/or better managed?</li><li>• Are there issues about non-biology courses – e.g. math?</li></ul>	

**Big Question (From Steve T.): How many majors do we want/can we sustain?**

**Dinner 5:30 – optional, TBA, will take vote**

## Tuesday, Sept. 14, 2010 – Themes: Enrollment Management, Budget, Assessment

8:30-11:30 – Enrollment Management	<i>Personal Notes</i>
<p>~5 min – <b>Sarah:</b> Overview – Core Themes  ~10 min – <b>Kristin:</b> New 211 Approaches  ~10 min – <b>Bryan:</b> Other Enrollment Management Models</p> <p><u>Some Discussion Starter Questions</u></p> <ul style="list-style-type: none"> <li>• What things limit our ability to grow?</li> <li>• Do we need to manage enrollment or does it ultimately manage itself?</li> <li>• If so, should it be at 200-level or at 300-level core?</li> </ul>	

11:30-12:30 – Budget Draft	<i>Personal Notes</i>
<p><i>Piper has prepared a “current” budget sheet, which will be provided. We will then discuss changes based on previous presentations, current 211 spending, and additional discussions.</i></p>	

### Lunch 12:30 to 1:30

1:30-4:00 – Assessment	<i>Personal Notes</i>
<p>~30 min – <b>Bryan:</b> Overview of Programmatic Assessment  ~15 min – <b>Sarah:</b> Core Themes, 200 Data, Other Models</p> <p><u>Some Discussion Starter Questions</u></p> <ul style="list-style-type: none"> <li>• Should 200-level assessment continue or is it only needed in 211 – but with goal of placement and advising?</li> <li>• Does current ETS and exit survey suffice for programmatic assessment?</li> <li>• Given administrative interest in more course assessment, can/should we develop a more focused plan that, say, is about just our core? Models?</li> </ul>	

4:00-5:00 – Wrap-Up	<i>Personal Notes</i>
<p><u>Some Discussion Starter Questions</u></p> <ul style="list-style-type: none"> <li>• What is the timeline for the new tenure-track hire?</li> <li>• What to do about winter 2010 elective options?</li> <li>• Prioritization of infrastructure-related things? AIC?</li> <li>• Interest in an “active learning” sharing forum?</li> <li>• Other...</li> </ul>	