
[Faculty Only] Important! Moodle 2.5 and Winter Term

1 message

Elayne Kuletz <kuletz@mail.wou.edu>

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To: faculty@mail.wou.edu

Cc: "moodle@mail.wou.edu" <moodle@mail.wou.edu>

NEW YEAR, NEW LOOK

Happy New Year! And welcome back. We are pleased to announce that WOU Online has been upgraded to Moodle version 2.5 over the break. In addition to some great new features, we have made a few changes to our site and policies. Here are some important things to know while getting ready for winter term:

NEW! Course Names and Settings

In preparation for system-automated course generation and to provide students with a more consistent experience, we have implemented the following naming convention for academic courses:

- **Course Category:** Term name and year – i.e. *Winter 2014*
- **Course Full Name:** Full course name – i.e. *Introduction to British Literature*
- **Course Short Name:** Abbreviation and CRN/ID* – i.e. *LIT 101 (201311605)*
- **Course ID:** Academic year and CRN, multiple IDs separated by comma – i.e. *201321234*

Please feel free to add additional information **after** your course full name (i.e. Introduction to British Literature – Thursday Section), but please **do not alter** your Course Short Name or Course ID field except to make corrections to your CRN or add an additional Course ID. This will be how the system is able to distinguish which courses have already been created and is also how students are enrolled in your courses each term.

NEW! Hide and Show

Moodle 2.5 has streamlined the course availability options! Whether or not students have already

been enrolled in your course, your course can be hidden from student view using your new "Visibility" settings. If your course title appears gray on your new My Home page, this means that only you can view it; students do not have access to the course. You can toggle the visibility options on your course settings page:

- Click "Edit settings" in your course Administration block
- Choose "Show" or "Hide" from the visibility dropdown menu
- Scroll down, save your changes, and you're all set!

Reminder: Student Enrollment

Your students are automatically enrolled each term approximately a week before term begins based on your Course ID. If your course ID is already entered, your students should have already begun to appear in your courses. If your students are not yet enrolled, please check that your Course ID field matches the format listed above and contains the correct CRN. The system will check for new students each night and enroll them by morning.

NOTE: Moodle will not delete dropped students. Because of potential grade disputes and attendance policies, only teachers can remove students from their courses. If you remove a student that is still registered for your course, they will be re-enrolled the next morning. However, if you have students in your Moodle course that are no longer registered for your course, you can remove them permanently. Here's how:

- Click "Users" then "Enrolled Users" in your course Administration block
- Click the little red X in the *farthest* right column under "Enrollment methods" to unenroll a user.
- Moodle will ask you to confirm that you want to unenroll them. Say yes and you're all done!

NEW! Workshops and Training Opportunities

Keep your eyes on your inbox this term! Our Monday Moodle Tips will be back in action next week and we will be hosting monthly Moodle chats in our new space in ITC 204 as well. *Coming soon: Moodle 2.5 - New Features Cheatsheet!*

Questions?

Please contact us with any questions or training requests. We are always happy to help! We can be reached by email at moodle@wou.edu or by phone at 8-9300. Due to our high call volume this week and next, we recommend email when possible so that we are better able to respond to questions in the order they are received.

Have a wonderful winter term! And Happy Moodling 😊

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Moodle Support Team

moodle@wou.edu

503-838-9300

As Moodle's popularity has grown, so has the need for additional support. Students, staff, and faculty can now contact the Moodle Support Team via email at moodle@wou.edu or by calling us on our new dedicated help line (503-838-9300). The appropriate person will be happy to assist you with your questions, problems, or training requests.

Faculty mailing list

Faculty@kraven.wou.edu

<http://kraven.wou.edu/mailman/listinfo/faculty>