Note: Yellow highlight indicates new policies related to the hybrid modality. Ver. 1.0, updated December 30, 2022 DRAFT 1 DECEMBER 30, 2023

ES486 PETROLEUM GEOLOGY (4 Credits, CRN 21159) POLICIES AND PROCEDURES

Winter Term 2023 - Western Oregon University Winter Term 2023 - Jan. 9 to March 24 - Hybrid Mode

INSTRUCTOR:	Dr. S. Taylor	OFFICE: Rm 210 Natural Sciences Bldg
OFFICE HOURS:	M, T, W 12-1 P.M.	PHONE: (w) 838-8398 (cell) 541-760-9216
	By appointment	FACULTY WEB SITE: www.wou.edu/taylor
		E-MAIL: taylors@wou.edu

TAYLOR PERSONAL OFFICE ZOOM MEETING URL: https://wou-edu.zoom.us/i/8273666289?pwd=bitrNUtBNzNZNUYvcFF6NIpzT2ZKUT09

ES486 ZOOM CLASS MEETING OPTION (as needed, TBD, Tuesdays 2-4 PM): <u>https://wou-edu.zoom.us/i/86459033116?pwd=eWc4bUwycG9WSCsyWIIWR045ckZQUT09</u> Meeting ID: 864 5903 3116 Passcode: 971029

 ES486 CANVAS SHELL:
 https://www.wou.edu/portal/

 ES486 CLASS WEB SITE:
 https://people.wou.edu/~taylors/es486_petro/ES486_home.html

COURSE DESCRIPTION:

This course provides an introduction to the principles of petroleum geology and methods used for discovery of oil in the subsurface environment. Topics include historical overview, properties of oil and natural gas, geologic environments, generation and migration, reservoir properties, traps and seals, methods of exploration, drilling techniques and extraction, and case studies of classic petroleum producing regions of the world. Laboratory activities include geologic map interpretation, well log analysis, geophysical methods and quantitative approaches to geologic problem solving.

HYBRID MODE:

This course will be conducted in a hybrid in-person + remote online learning mode format. Students will engage internet tools including email, class web site, Canvas learning management system, and web conferencing technology.

As a team, we will be using up to 6 possible modes of remote communication for this term, either separately or together in combination, these include: (1) Personal one-on-one mobile device interactions (e.g. voice calls, text messaging, whatsapp), (2) WOU email system (taylors@wou.edu), (3) ES486 Class Web Site: (<u>https://people.wou.edu/~taylors/es486_petro/ES486_home.html</u>), (4) ES486 Class Canvas Site: (<u>https://www.wou.edu/portal/</u>), (5) Zoom online conferencing tool and if necessary, (6) U.S. Postal Service and paper mail.

Canvas Class Access: To connect and log in, click on the Canvas button in your WOU Portal. For questions / help. click on "Help" on the Canvas toolbar to find links to the Help Guides, live chat and phone access to the support team, video tutorials, and more. For problems connecting or logging on to Canvas, contact WOU Center for Academic Innovation email: askai@wou.edu phone: 503.838.9300

Hybrid Class Meetings: The class assignments and labs will be conducted mostly online in asynchronous mode, however we will hold synchronous real-time in-person class meetings once per week on Tuesdays from 2 PM – 4 PM in NS218 for Winter Term 2023. In case of public health emergencies, we will also have a class Zoom option as needed (see link under contact information above). Each week, at the listed days and time, I will provide weekly class instructions and lesson overviews; plus answer any questions or assist with assignments.

Zoom is a web browser-based tool, click the meeting link posted above to join the meeting; voice, video and text / chat options are available. If you experience difficulty connecting to the Zoom space during meeting time, Plan B give me a call directly on cell phone at 541-760-9216, or email that works as well. I will send out email reminders and virtual meeting links as we progress through the class session. *Alternative options will be provided to students who are not able to attend the class meetings; recordings will be archived and available.*

<u>Virtual Office Hours:</u> Standing office hours will be held during the posted days / times above using the Zoom personal meeting tool. The instructor has an account with a virtual room set up that has a static web address with following URL: <u>https://wou-edu.zoom.us/i/8273666289?pwd=bitrNUtBNzNZNUYycFF6NIpzT2ZKUT09</u> Each week, at the listed day and time, I will have a meeting space open for students to drop in as needed. Enter the URL into a web browser, click link to join meeting, enter your full name and email address in the login box to enter virtual meeting room. Voice, video and text / chat options are available. If you experience difficulty connecting to the Zoom space during office hours, Plan B give me a call directly on cell phone at 541-760-9216, or email anytime, that works as well.

Weekly Planning and Time Management: ES486 is a 4-credit upper division science class originally designed in a format that encompasses 4 hours of lecture and lab time each week, with additional weekly homework outside of scheduled class time. While we are currently delivering the course in a hybrid format; with only 2 hours of in-person meeting per week, students should anticipate that all meetings, assignments, readings and lab exercises will take a minimum of 4 - 5 hours of personal time per week to successfully complete, and possibly more depending on your individual work flow process. Please plan your weekly work schedules accordingly, both during scheduled class time, and outside of scheduled class time.

Student Weekly Workflow and Scheduling: A significant portion of this class is completed by students in an asynchronous-online format, outside of formal synchronous class meeting times. Given the independent nature of completing outside class work, students commonly encounter time management issues due to the open-ended nature of self-structuring a weekly workflow. The recommended steps in successfully approaching the course from a time management perspective include the following: (1) attend and participate in the in-person, real time class meetings so that you understand the weekly logistics, homework instructions and premise of the class content, (2) set up a weekly class work schedule outside of synchronous class time, for example on three days of the week, schedule 1-2 hour work time for the class where that is all you focus on, (3) complete the assignments ahead of time before the last minute on the due date, (4) start by watching the assigned videos and answer review questions, follow by completing the reading assignments, and finish by completing the weekly class exercises, practice quizzes and/or lab assignments, (4) submit your completed assignments via Canvas upload by the prescribed due date. **Weekly homework assignments are due on the following Monday of the next week via Canvas upload**.

COURSE GOALS AND LEARNING OBJECTIVES:

ES486 learning objectives are aligned with WOU Earth Science program outcomes and select components of the LEAP (Liberal Education and America's Promise; <u>http://aacu.org/leap</u>) learning outcomes developed by the Association of American Colleges and Universities. Upon successful completion of ES486 Petroleum Geology, students will be able to demonstrate minimum competency in the following program areas:

- 1. Demonstrate knowledge of the geological conditions that lead to the accumulation of petroleum.
- 2. Apply algebraic, trigonometric, and statistical principles to geologic data collection and analysis.
- 3. Associate geologic environments with petroleum producing regions of the world.

TEXT AND READING (to be provided by instructor):

Selley and Sonnenberg, 2014, **Elements of Petroleum Geology (3rd Ed.)**: Elsevier, 470 p. Text readings, handouts, online resources, journal articles and lab exercises will be provided by instructor.

THE PROFESSOR'S PHILOSOPHY ON UPPER DIVISION EARTH SCIENCE / GEOLOGY COURSES:

The upper division Earth Science / Geology course sequence is designed for mature, serious students who are

willing to work hard, play hard, have fun, and learn in-depth skills / concepts in a professional academic setting. By default, our student population is very diverse with a wide array of skills, interests, and career goals. The student population ranges from serious Earth Science majors with focused career objectives, to Geology / Earth Science minors to Science Education majors. As such, the professor is charged with serving a diverse array of student interests and career goals in the most professional manner possible. The problem-solving and technical skills acquired via training in the Earth Sciences are highly valuable (and marketable), regardless of career track. Students are expected to actively participate in the learning process and make a significant contribution to the academic integrity of the Earth Science program at Western Oregon University. The ultimate goal of the program is to provide graduates with the academic skills that will enable them to be highly competitive in graduate school or the career marketplace. *GO TEAM!*

CLASS NOTES:

A comprehensive set of instructor class notes are available for download via the internet. The class web site is at URL <u>https://people.wou.edu/~taylors/es486_petro/ES486_home.html</u> scroll down the weekly course content list to access class notes and other resources. The class notes are available as Adobe Acrobat Reader files (*.pdf file). The notes and learning resources are in outline form and are very comprehensive.

EVALUATIONS AND EXPECTATIONS:

Student performance will be evaluated on the basis of 2 exams (Mid-term, Final), weekly lab exercises and student presentations. The following is a breakdown of evaluation points, dates, and letter grades:

Mid-Term Exam	100 pts
Final Exam	125 pts
Class Activities / Lab Exercises	120 pts
Student Presentations	20 pts
Weekly Attendance / Participation	50 pts
TOTAL:	415 pts

Final Grading Scale

Percent Range Letter	Percent Range Letter			
of Total Points	Grade	of Total Points	Grade	
94-100%	А	77-79%	C+	
90-94%	A-	73-76%	С	
87-89%	B+	70-72%	C-	
83-86%	В	67-69%	D+	
80-82%	В-	63-66%	D	
		60-62%	D-	
		<60%	F	

Exams: Exams will be administered at evenly spaced increments throughout the term; the final will be 20% comprehensive with test material drawn from throughout the term. Exams will largely consist of essay questions and homework-type problems. *Warning: the exams are very comprehensive and will likely require a full 2+ hours to complete, please plan accordingly.*

SPECIAL NOTE ON EXAM ANSWERS: Never use "etc." in an essay or short answer on an exam. This means nothing in terms of demonstrating your content knowledge. Sketches and drawings help support your written word.

Make-Up Exams: Under no circumstances will make-up exams be administered without prior arrangement (at least five days) and good reason. Please show up on exam day!

Class and Lab Assignments: Class and lab assignments will be worked BOTH during class time and outside of class time each week. You will have lab, reading, and homework assignments that **may** take up to 3 or 4 hours to complete outside of class time, maybe more in some cases, depending on your skill levels and ability. Please plan your schedule accordingly. Due dates for class exercises will be prescribed by the instructor. Late work will be accepted up to 1 week after the due date, but will be automatically assessed a penalty of -20% of the point total.

Due to the volume of students assigned to the instructor each term, he will not be able to grade the lab exercise work in detail. The homework and lab assignments will be checked for completeness, with questions randomly chosen for content and accuracy. Grade points will be assigned on the basis of these two criteria. Exercise answer keys will be posted on the class web site by the instructor. It is your responsibility to: (1) check your work against the lab / homework keys, (2) make sure you understand how to complete the exercises, (3) find help if you have trouble with lab exercises, and (4) study / learn the exercise skills and material for the exams.

A Note About Incompletes: No incomplete grades will be given during the last week of class. If you have a problem that warrants an incomplete, make arrangements prior to the last week (no exceptions!!).

Learning Resources and Grade Outcomes: The class knowledge base will be derived from a combination of the following: (1) weekly active engagement with real-time lessons and asynchronous homework completion; (2) independent student reading outside of class; (3) independent student engagement of take-home lab exercises and quantitative problem solving; (4) independent student reading of web resources linked from the class web site; (5) systematic review and memorizing of class notes and ancillary reading materials, as directly linked from class web site and handed out in hard copy during class time; and (6) successful attendance, note taking, and engagement of in-class lectures delivered by the instructor. Instructor lectures are designed as interpretive translations to assist students in understanding the class content and to stay on track with the weekly schedule. Lectures are not intended as the primary knowledge transfer mechanism. Independent student engagement of readings, class notes and lab work outside of class time is the most important pathway to success.

ANOTHER NOTE ABOUT LAB EXERCISES:

Some of the lab exercises will be quantitative in nature with an expectation that students have or will develop skills in the areas of applied algebra and trigonometry. Students will learn computer applications with emphasis on data analysis and problem solving in the Earth sciences. As such, lab exercises will require an additional time commitment outside of the scheduled weekly meeting (i.e. you will have "homework" and "projects" to work on outside of the scheduled class time).

FIELD TRIP(S):

No field trips are currently planned for winter term 2023, but opportunities may arise as the term progresses. If a field trip is scheduled by the professor, students will be provided with scheduling and logistical information as needed, well in advance of the event.

STUDENT HONOR POLICY:

Plagiarism and cheating will not be tolerated. Cheating includes copying others work and using cheat sheets on exams. However, students are encouraged to interact in small groups during class assignments, i.e. you can freely discuss concepts in all portions of the class, except exams.

ATTENDANCE AND ASSIGNMENT POLICY:

There is a direct correlation between attendance and student performance. Attendance is necessary for students to properly digest intellectual concepts presented in a college classroom format. The in-class assignments are designed to reward students who attend class on a regular basis. Absences with written excuses for medical reasons or university-related functions may be used to arrange make-up work with the instructor. For more

information on how to submit a student absence notification request, please contact the Academic Advising and Learning Center at 503-838-8428 or email: <u>https://wou.edu/advising/</u>

Student Absence Notification: If for some reason you are absent due to an extenuating circumstance or medical situation, the instructor may ask you to report the incident through official channels before making exceptions to missed or late work. To complete the Student Absence Notification Form, visit <u>https://wou.edu/advising/</u> or contact the Student Success and Advising Center at 503-838-8428.

OTHER REQUIRED MATERIALS, SOFTWARE AND HARDWARE:

Students will also need a scientific calculator, ruler, protractor, colored pencils, and frequent access to a personal computer or compatible device connected to the internet. You will be required to use these materials during labs and exams. Given the online mode of delivery students will need access to computer hardware, software (including MS Office, MS Word, MS Excel or alternative compatible products), and a stable internet connection capable of streaming video. MS Office365, including Excel, is available free to all WOU students, for more information connecting visit the following URL: https://wou.edu/tech/remote-access/ You will be required to complete and electronically submit worksheets using MS Word and Adobe Acrobat PDF file formats derived from a Windows 10 Operating System. If you are using Apple IOS / MAC software products, you will be required to import and export to Windows-compatible MS word and Adobe PDF file formats. This process may involve scanning hand-written work with your phone or scanner, and / or converting to a windows-compatible image file format including JPG and PDF. Please plan accordingly, or you will have trouble successfully completing the class.

STUDENT TECHNOLOGY SUPPORT:

A website with detailed information about computer requirements and technology support for WOU students is available at the following URL: https://wou.edu/provost/keep-learning/ In addition, other important phone numbers and web links for WOU technology support are listed below:

Western Oregon University Canvas Support: 1-503-838- 9300 (<u>https://www.wou.edu/portal/</u>) Western Oregon University Computing Solutions (UCS): 1-503-838-8925 (<u>ucshelpdesk@wou.edu</u>) WOU Remote Access Resource Page: <u>https://wou.edu/tech/remote-access/</u> WOU Academic Affairs Resource Page: <u>https://wou.edu/provost/instructional-resiliency/</u>

STUDENTS WITH DISABILITIES:

Any student who has a disability that requires accommodation, please make an appointment to see me.

A NOTE ABOUT THE LAST WEEK OF CLASS:

Given that the Oregon University System employs the "quarter method" of academic scheduling, upper division courses are by nature "compressed" with much detailed information to cover in a relatively short period of time. Please note that most upper division text books are geared for courses at universities with a 16 week semester system (i.e. we are truly trying to pack 100 gallons of oil in a 55-gal drum). As such, the 10th week of class is as critical to content coverage as the 1st week. Students should anticipate a full slate of "normal" activities during the last week of class, including lectures, lab exercises, written reports, etc. The class is not over until after the final exam! **Plan your schedule accordingly!**

A NOTE ABOUT LOST OR MISSING WORK:

The instructor will only grade work that is received and physically visible. Any missing work (lab assignments, homework, quiz/test answer sheets) will receive a "0" on the grade sheet. This policy applies to work lost by the student or instructor. If the student demonstrates that the work was turned in, but is missing due to the instructor's error, then the student will be afforded an opportunity to make up the work and resubmit it for graded credit. Otherwise, the student will not receive credit for lost or missing work.

CHANGE OF SYLLABUS - POP QUIZZES - UNANNOUNCED HOMEWORK ASSIGNMENTS:

The instructor reserves the right to modify the syllabus and class schedule at any time during the term. Students will be notified of such changes in a timely manner. The instructor also reserves the right to administer pop-quizzes and

assign unscheduled homework / class assignments at any time. All students will be responsible for completing this work and it will comprise part of the final class grade. Due to the hybrid mode of the class, the short-turnaround shift to remote / online education will be a work in progress. Patience and teamwork will be required. The instructor reserves the right to change the syllabus and class structure, as needed, given the dynamic nature of the situation, and the potential for glitches associated with the technology infrastructure. Much time will be provided for students to succeed and adjust to the new learning mode, as the term progresses.

A NOTE ABOUT COMPUTER-BASED AND ONLINE COURSES:

This class will use technology, hardware, software, and the internet. As such, there are endless possibilities for software glitches, system failure, and total confusion. Your patience with lab exercises, assignments, course content, and software / hardware glitches will be greatly appreciated. **Our motto for this class: "expect the worst and hope for the best".**

INSTRUCTOR TIMELINE FOR ONLINE RESPONSE; GRADING EXAMS AND ASSIGNMENTS:

The instructor will respond to emails / messages ASAP and within 24 hours (usually much faster, but understand that it could be up to a day before I respond). On weekends and in the evening, it may take a bit longer, but I will make a point of getting back to you as quickly as possible. The instructor's class grades are typically due to registrar's office the week following the class end date. All exams, lab materials, and assignments submitted by students throughout the term will be graded by that time, however the professor will make an effort to return graded materials within two weeks of the assigned due date. Answer keys and other resources will be posted to assist with students evaluating their work on a weekly basis. Grade Reports: I will be using the Canvas gradebook tool. In addition, I will be personally reviewing your work submitted via Canvas upload, grading it manually, and recording scores in my own spreadsheet / gradebook, outside of Canvas. I will send you individual grade updates via email as the session progresses.

TENTATIVE CLASS SCHEDULE: This outline should be considered tentative at best. The following schedule may be modified as class ideas evolve throughout the term. Readings are from Selley textbook, "Elements of Petroleum Geology" or as otherwise noted. **DRAFT 1 UPDATED DEC. 30, 2023**

Week	Dates	Class Content	Assignment Topics	Reading
1	Jan. 9-15	Class Policies / Introduction	Intro Quantitative Methods Review of Sed. Rocks	Ch. 1
	<mark>In-Person Clas</mark>			
2		Properties of Oil and Natural Gas ments Due for Canvas Upload by Monday s Tuesday Jan. 17, 2-4 PM	Sedimentary Environments / January 16, 11 PM	s Ch. 2
3		Environments / Petroleum Generation ments Due for Canvas Upload by Monday s Tuesday Jan. 24, 2-4 PM	Fluid and Rock Properties / January 23, 11 PM	Ch. 4-5
1	<mark>Week 3 Assig</mark> n	Principles of Fluid Flow and Migration ments Due for Canvas Upload by Monday s Tuesday Jan. 31, 2-4 PM	Lithologic Analysis / January 30, 11 PM	Ch. 5
5		Reservoir Properties ments Due for Canvas Upload by Monday s Tuesday Feb. 7, 2-4 PM	Stratigraphic Principles / February 6, 11 PM	Ch. 6
3		Petroleum Traps and Seals ments Due for Canvas Upload by Monday s Tuesday Feb. 14, 2-4 PM day Feb. 14	Well Log Analysis <mark>/ February 13, 11 PM</mark>	Ch. 7
,		Methods of Exploration ments Due for Canvas Upload by Monday s Tuesday Feb. 21, 2-4 PM	Well Log Analysis <mark>/ February 20, 11 PM</mark>	Ch. 3
3	<mark>Week 7 Assig</mark> n	Well Development and Production ments Due for Canvas Upload by Monday s Tuesday Feb. 28, 2-4 PM	Structural Analysis / February 27, 11 PM	Instructor Readings
)		Petroleum Systems / Sed. Basins ments Due for Canvas Upload by Monday s Tuesday March 7, 2-4 PM	Basin Analysis / March 6, 11 PM	Ch. 8
0		Case Studies / Regional Analysis ments Due for Canvas Upload by Monday s Tuesday March 14, 2-4 PM	Student Presentations / March 13, 11 PM In	Ch. 8-9; structor Readings
1	<mark>No In-Person C</mark>	Finals Week (check schedule) nments Due for Canvas Upload by Monda lass Meeting uursday March 23, 12-2 PM	ay March 20, 11 PM	

COVID-19 AND PUBLIC HEALTH INFORMATION

Up-to-Date COVID Information

COVID-19 is an ongoing, dynamic situation that may change during any given term, leading to changes in rules and guidance. Find up-to-date information at: Western Oregon University: <u>wou.edu/coronavirus</u> Oregon Health Authority: <u>govstatus.egov.com/OR-OHA-COVID-19</u> CDC: <u>www.cdc.gov/coronavirus/2019-ncov</u>

Vaccinations

All students who take in-person classes or who will spend time on campus are required to be fully vaccinated against the COVID-19 virus or submit an exemption before the start of classes. Please contact the Student Health and Counseling Center (SHCC; 503-838-8313, health@wou.edu) if you have questions about how to submit proof of vaccination or claim an exemption. Further instructions can be found on SHCC's website at www.wou.edu/health. Vaccination against COVID-19 remains one of the best ways to protect your health and the health of our community. At least one vaccine has now received full approval by the FDA. For more information on COVID-19 vaccines, including how you can get vaccinated, please visit: https://www.cdc.gov/coronavirus/2019-ncov/vaccines/vaccine-benefits.html

Masks and Face Coverings

The purpose of WOU's Mask Policy (<u>https://www2.wou.edu/nora/policy.entry.view_policy/?ppolicyid=1077</u>) is to promote the health and safety of students, staff, faculty and the broader community. The State of Oregon and Western Oregon University require that masks or face coverings be worn when indoors on campus (Monmouth and Salem), except when you are actively eating, drinking or engaged in public speaking. If you are alone in an enclosed room (i.e., with four walls, ceiling and a closed door), you can remove your mask. Masks or face coverings should be worn in combination with other measures, such as physical distancing, proper hand washing and vaccinations. Masks or face coverings are also required outdoors, if physical distancing cannot be maintained.

Be prepared for the possibility of remote delivery

Due to ever-changing conditions with COVID-19, students and faculty should be prepared for the possibility that fully in-person and hybrid courses might be switched to remote delivery at any time.

Classroom behavior statement

As we return to campus, we need to actively engage in behaviors that reduce the spread of COVID-19 and comply with statewide public health requirements. Therefore, WOU students, faculty, and staff will:

- Wear a face covering or mask that covers both nose and mouth when indoors
- When possible, try to maintain increased physical distancing
- Engage in proper hand washing hygiene
- Minimize eating and drinking while in classrooms, but if you need to do so, remove and replace your mask as quickly as possible. (It may be okay to step outside class briefly, if you need to have a drink or snack.)
- Self-monitor for symptoms of COVID-19, and stay home if you are ill.
- Cooperate with local public health authorities if you contract COVID-19, or are notified that you came into contact with someone who contracted COVID-19
- Comply with directions from local public health authorities to isolate if ill, or quarantine if you have been identified as a contact (fully vaccinated individuals will not need to quarantine unless they have symptoms)

Attendance and Public Health

In order to facilitate contact tracing in case someone in our class tests positive for COVID-19, attendance will be taken for every class meeting. Please be sure to comply with the system of attendance used by the instructor in your classroom.

In the case of illness that will keep you from attending class, you should submit a Student Absence Notification request form at: <u>www.wou.edu/advising/absence</u>. This form allows the Student Success and Advising office to relay the information regarding your absence to faculty members in a timely manner. The notification sent to your faculty will serve as a courtesy notice and does not excuse your absence. It will still be your responsibility to communicate with your instructor to discuss any work missed during your absence. Information submitted through the Student Absence Notification System must be truthful, in accordance with the Student Code of Responsibility.

What to do if you are contacted by a contact tracer?

Contact tracers call people who may have had contact with someone who has tested positive for COVID-19. We want everyone to feel safe answering the call from a contact tracer.

First, you should know your information is strictly confidential and will be treated as a confidential public health record. Your information will not be shared with other agencies, including immigration officials.

If a contact tracer is unable to reach you, they will leave a voicemail and request that you call back. The voicemail will not contain any health information.

If a contact tracer calls you, here's what they will ask:

Your name, date of birth and where you live

If you need an interpreter in a language other than English

Your race, ethnicity, language and disability information

If you have any symptoms of COVID-19

If you need a place to stay, or if you have other needs to help you stay at home

If they can contact you daily to monitor your symptoms and needs

If you have been vaccinated or tested

Contact tracers <u>will not ask for</u> the following information. If anyone calls you requesting the information below, hang up, as they are not part of local or state contact tracing efforts:

Social security number

Immigration status

Credit card number, bank account or billing information

Visit Oregon Health Authority's contact tracing website to learn more about this important public health strategy to slow the spread of COVID-19: https://govstatus.egov.com/OR-OHA-Contact-Collaborative

What to do if you test positive for COVID-19?

If you test positive for COVID-19, please call the Student Health and Counseling Center (SHCC; 503-838-8313) to inform them of your positive test. To prevent the spread of COVID-19, it is important for WOU to know about positive tests in our community.

What to do if you are feeling sick?

If you are feeling ill, stay home and do not go to class or work. Please call the WOU Student Health and Counseling Center (SHCC; 503-838-8313), or your preferred health care provider if you experience COVID-19 symptoms, including fever, cough or shortness of breath. Your questions will be answered by phone and if necessary you will be directed to the best medical option, which might be an in-office visit, telemedicine, or a referral to urgent care. *It is important that you call first* as the SHCC will be working with students who have prior appointments and you may unnecessarily expose other students—or yourself be exposed—to COVID-19. Your health care provider will also determine whether COVID-19 testing is appropriate based on symptoms and test availability in their area. The Oregon Health Authority has published a COVID-19 test site locator to help people in Oregon find testing sites in their community. The interactive map is available on pages in both English and Spanish and can be toggled into multiple other languages:

healthoregon.org/covid19testing (English) healthoregon.org/pruebasdecovid19 (Spanish)

You may also call the SHCC if you just have questions about possible exposure to COVID-19 or symptoms of COVID-19. Any student eligible for services can call the SHCC whether they live on or off campus. Any student enrolled in one or more credits for in-person or hybrid courses is automatically assessed the SHCC health fee and is eligible to receive care on campus. Students enrolled only in online classes are not assessed the fee and are therefore not eligible for care; however, if you are in Oregon, you can choose to pay the fee to access SHCC services. The fee is \$150 per term. If you are currently out of state, please call the SHCC to see if you are eligible for services because counselors face restrictions on practicing across state borders. Medical providers can only practice in Oregon.

Student Health and Counseling Center

WOU students taking all online classes must opt into the \$150 health service fee to access medical and counseling services at WOU's Student Health and Counseling Center (SHCC). Students taking in-person or hybrid classes will be automatically assessed the above fee and will gain access to SHCC services. For more information, please go to https://wou.edu/health/ or call the SHCC at (503) 838-8313.