

For your final letter:

- ✓ Give some positive feedback (you can be specific about what they did well)
- ✓ No need for prompts
- ✓ Tell them something about the fun fair - you are excited to meet them, we have fun activities planned, etc.
- ✓ Answer any questions
- ✓ Nice closing
- ✓ As always be sure you use complete, non-run on sentences with no grammatical or spelling errors